

Funding and Service Agreement¹

**Occasional Child Care Service for
Disabled Children**

(An attachment to the FSA on Pre-school Service for Disabled Children)

I. Service Definition

Introduction

Occasional child care service forms part of a range of pre-school services for disabled children. It provides a short-term day care service on a full-day, half-day or sessional basis in special child care centres or early education and training centres for disabled children.

Purpose and objective

The objective of occasional child care service is to provide a safe venue for the disabled children whose parents/carers have to stay away from home occasionally due to various commitments or sudden engagements so as to minimize the risks caused to young disabled children being left unattended at home.

Nature of the service

The service operated in special child care center is to comply with the Child Care Services Ordinance.

Disabled children admitted for temporary care will be provided with care and activities in either a special child care centre or an early education and training centre.

Target group

Occasional child care service is designed for those disabled children who are aged

¹ This Funding and Service Agreement is a sample document for reference only.

between 2 -6.

Eligibility Criteria

Disabled children whose parents/carers have to leave their children for a short while for various reasons can be admitted. Children in ill health or with infectious disease will not be admitted.

Parents/carers can make direct applications themselves or by referrals through medical social workers, family caseworkers or staff of pre-school rehabilitation centres etc.

II. Performance Standards

The service operator will meet the following performance standards.

Output

| <u>Output Standard</u> | <u>Output Indicators</u> | <u>Agreed Level</u> |
|------------------------|--|---------------------|
| 1 | Average attendance rate per session in a year (Notes and definitions) | 35% |

Essential service requirements

- Service to be open for a minimum of 40 hours per week so that admission of disabled children for full-day, half-day or sessional occasional child care service can be provided.
- Occasional child care worker under the supervision of child care supervisor or child care worker or qualified nurse is the essential staff of the service.
- **Services operated in special child care centers are to comply with the relevant legislations and Operation Manual for Pre-primary Institutions.**

Quality

They are the same as the requirements of the FSAs on Special Child Care Centre or Early Education and Training Centre.

III. Obligations of SWD to service operators

The SWD will undertake the duties set out in the General Obligations of SWD to Service Operators.

IV. The basis of subvention

It is the same as that of the FSA for Special Child Care Centre or Early Education and Training Centre.

Notes and definitions

Average attendance rate per session in a year =

$$\frac{\text{Total No. of attendance (in complete sessions) in the year}}{\text{Total No. of sessions in the year}} \times 100\%$$

Capacity

[1 complete session = occasional child care service for 4 hours or below

2 complete sessions = occasional child care service for more than 4 hours to 8 hours]